



P.O. Box 243 · Roseau · Commonwealth of Dominica

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## **VACANCY NOTICE – AIRPORT MANAGER**

### **DOMINICA AIR & SEA PORTS AUTHORITY**

Applications are invited from suitably qualified persons for the position of Airport Manager at the Dominica Air and Sea Ports Authority (DASPA).

#### **REQUIREMENTS:**

- (i) Bachelor's Degree or Higher in Administration, Finance, or other related field
- (ii) A thorough knowledge of airport operations
- (iii) Minimum of five (5) years' experience in a managerial position
- (iv) Knowledge of Air Traffic Control operations would be an asset
- (v) Strong oral and written communication skills
- (vi) Mature individual who demonstrates a high level of integrity and discipline

#### **CORE FUNCTIONS**

The Airport Manager will have responsibility to plan, direct and coordinate the day-to-day operations of the airport, maintain and update information on International Civil Aviation Standards and regulations, and to provide such services as required to the travelling public, airline operators, and other stakeholders in the industry.

#### **REMUNERATION AND CONDITIONS OF RECRUITMENT**

An attractive remuneration package will be offered. The position will be contractual for two years in the first instance, subject to renewal based on performance.

#### **TIMELINE FOR RECEIPT OF APPLICATIONS**

Applications should be sent under confidential cover to CEO of DASPA as follows:

**The Chief Executive Officer  
Dominica Air and Sea Ports Authority  
P.O. Box 243  
Roseau  
Dominica**

Deadline for receipt of applications: **September 15<sup>th</sup>, 2023.**